

Council Tax Claim form for a Person in Detention.

Account Reference (If known): _____

Applicants full name: _____

Address of Property: _____

Post Code: _____

Email Address: _____

Daytime Tel No: _____

Mobile Tel No: _____

Name of Applicant if different from above: _____

Person to be Disregarded.

Full name: _____

Date of Birth: _____

Prison Reference Number: _____

Name and address of place of detention:

Telephone number of detention facility: _____

Date taken into custody: _____

Anticipated date of release: _____

IMPORTANT NOTICE: You must notify the council immediately when the above person is released from being detained.

Declaration

I declare that the information given above is to the best of my knowledge, true and accurate and the Council may verify this from the appropriate sources. I undertake to notify the council as soon as these circumstances change, and I acknowledge that failure to do so could result in a penalty being imposed. I understand that the information given on this form may be matched against data held by other departments and local authorities.

Signed: _____ Date: _____

PLEASE NOTE: Payment of council tax must be made as shown on your bill until this application has been dealt with and you have been notified officially.