

REDDITCH MARKET

Helpful information for new Market Traders

- Market Days are Thursday and Saturday between 09:00am and 4:00pm
- The Market is located on the Town Centre outdoor public realm by Mercian Square. The post code is B98 8AR.
- No market traders' vehicles are permitted to access the marketplace between 08:45am and 3:30pm.
- Trader's parking is permitted in the authorised parking location provided. Trader's vehicles must display the issued parking permit whilst parked in the trader's car park. Failure to display your permit in the windscreen of your vehicle will lead to civil enforcement action being taken.
- We offer discounts for all traders taking additional gazebos for any day or applying to become a regular trader which does include additional benefits of a regular pitch, holiday allowance and cheaper rents.
- All payments are taken by card/contactless device – no cash is accepted.
- All traders are required to have £5m public liability insurance, photo ID and proof of address prior obtaining a pitch.
- Traders are invited to attend from 06:00am onwards but must be on site no later than 08:30am. Traders arriving later must notify the Market Manager ASAP.
- All traders' vehicles must be removed by no later than 08:45am unless authorised.
- When you arrive, please report to a member of Market Staff who will show you to your allocated gazebo/pitch.
- All gazebos will be assembled with sheets and 2 tables will be provided. (Providing we have sufficient capacity)
- To maintain a balance of trade within the market, restrictions may apply on certain lines of goods. Please contact us for further information.
- The market management team on duty will be the Market Manager and Senior Market Operative.

Important Information

General Data Protection Regulations (GDPR)

Redditch Borough Council collects personal information about you and your business for the fulfilment of a contract, or to take steps to enter into a contract; by signing to apply to trade on Redditch Outdoor Market, you are entering into a contract, and we require the personal data requested to fulfil this contract.

Data collected is:

- Name
- Contact details
- Emergency contact details
- Contact details (if different)
- Vehicle registration number
- (ID may be requested but not retained)

This information will be refreshed annually.

By entering into the contract, you consent to us processing your personal information for other specified purposes such as:

- Subscribing to the e-newsletter
- Subscribing to the survey to inform the development of the market.
- Taking images at events for promoting the market via the website, e-newsletter, and social media
- Taking video footage at events for promoting the market via the website, e-newsletter, and social media

Where you agree to be contacted, the data will be kept until it is either overwritten or until you no longer agree to be kept informed. If you chose not to consent to additional processing, this will not affect your or your rights. Details of all your other rights can be found at www.redditchbc.gov.uk/council/corporate/your-access-to-information/privacy-notice.aspx

This information will be shared with staff responsible for the management of the market, and in some cases with Trading Standards and Environmental Health.

This information will not be shared/sold to any other service/organisation unless we have a duty to do so under law.

No decisions around this data are made by automated means.

Redditch Market Regulations

If your application is approved, you agree:

- to be bound by the Redditch Market Regulations (a copy of which has been provided to you in this application pack).
- to indemnify the Council in respect of any claim resulting from your occupation of the Market unless such claim results directly from the negligence of the Council.
- That the Council will not be responsible for any loss or damage suffered by you as a result of your occupation of the Market unless such loss or damage results directly from the negligence of the Council.

I confirm that all the information provided on this application is true and accurate. Should any information be found to be untrue or inaccurate my application I understand that my application may be declined or revoked without refund.

Trader Name:

Trader Signature:

Date:

Kindest regards

Paul Reid
Redditch Market Manager

Working Days/Hours

Wednesday 09:00 to 3:30pm

Thursday (**Market Day**) – 09:00am to 4:00pm

Friday 09:00am to 3:30pm

Saturday (**Market Day**) – 09:00am to 4:00pm

General Enquiries - (Only during working hours) Tel: 01527 881766 Alternatively Email: RedditchMarket@BromsgroveandRedditch.Gov.uk or check the Redditch Market webpage.

Emergency Market Day Enquiries 07929095651