

## Tenant EV Charging point installation

Please complete the form and email to [RBCelectrical@bromsgroveandredditch.gov.uk](mailto:RBCelectrical@bromsgroveandredditch.gov.uk)

Tenant Name .....

Address ..... Property Type .....

Post Code ..... Telephone No. ....

Proposed Start Date for work: ..... Date when work is likely to be completed .....

Explanation of proposed works .....

	Yes	No	N/A
Will the work cause any disruption to other residents?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will the improvements result in additional maintenance or repair cost?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can the vehicle being charged be parked off the public highway (i.e. driveway) with official dropped kerb. (application will be refused if not present)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If permission is granted for the proposed electrical works, the following conditions **must** be met:

1. All electrical and associated work shall comply with the current edition of the wiring regulations BS7671:2018 A2:2022 (as amended), IET Wiring Regulations, Parts L, M, P of the Building Regulations, the IET Code of Practice for Electrical Vehicle Charging Equipment Installations taking special note of the requirements for earthing arrangements and maximum demand in accordance with the manufacturer's instructions and recommendations, no amendment shall be undertaken to the current earthing arrangement in the property unless specifically agreed. A separate Fuseboard shall be supplied for RBC Requirements and connected via the consumer side but not from the existing Domestic Fuseboard. An existing Satisfactory Certificate must be applied for before any work commences to ensure compliance of the installation with BS7671:2018 A2:2022. Failure to comply with any of these points could result in disconnection of the installed equipment.
2. All appropriate test certificates including copies of the DNO (Distribution Network Operator) notification, shall be submitted in an electronic format to enable storage onto RBC Electronic Document Management (EDM) system. The DNO are responsible for the incoming supply and the requirements to meet specification.  
Hand written certification will **NOT** be accepted.  
Certificates to be sent to [RBCelectrical@bromsgroveandredditch.gov.uk](mailto:RBCelectrical@bromsgroveandredditch.gov.uk)

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3. All electrical work is to be carried out by suitably qualified and competent electricians fully conversant with the current IET Wiring Regulations and who are members of an appropriate recognised regulatory body / Competent Person Scheme (CPS) (i.e. NICEIC) and who are subject to regular rigorous assessments to confirm competency. Failure to comply with this may result in disconnection of any installation installed.
4. The supply to the EV charging point should be configured of a separate radial circuit within a separate fuseboard, protected and designed to specification/ BS7671 regulations. The mode 2/3 EV will need to conform to indent 4 or above of the EV code of practice.
5. The vehicle being charged must be parked off the public highway on private drive way with official drop kerb to the property where the EV charging point is to be installed, ensuring that no trailing leads run across pathways or public walkways causing trip hazards.
6. Failure to supply appropriate certification and / or an installation that does not comply with BS7671:2018 A1:2020 (as amended) may result in a rechargeable visit from RBC to carry out the required remedial work and isolate the supply.
7. RBC are not responsible for the EV charging unit, installation or its warranty and may isolate if upon inspection fails the requirements of BS7671.
8. On approval of this application the time scale for completion is valid for six months from approval date.

*I the undersigned confirm that I accept the terms and conditions detailed above*

Tenant Signature

.....  
*Sign*

.....  
*Print*

Electrical Supervisor

.....  
*Sign*

.....  
*Print*