



# CHANGE OF ADDRESS

Please complete and return this form as soon as possible to:

Email: [businessrates@redditchbc.gov.uk](mailto:businessrates@redditchbc.gov.uk)

Address: BUSINESS RATES, TOWN HALL, WALTER STRANZ SQUARE, REDDITCH, B98 8AH

PROPERTY REFERENCE: \_\_\_\_\_

FULL ADDRESS OF PROPERTY: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAME OF OCCUPIER : \_\_\_\_\_

TEL NO: \_\_\_\_\_

COMPANY REGISTRATION NO: \_\_\_\_\_

ADDRESS FOR ACCOUNT TO BE ISSUED :

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(IF SOLE TRADER OR PARTNERSHIP, PLEASE STATE HOME ADDRESS):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TEL NO: \_\_\_\_\_

DATE OF OCCUPATION/VACATION: \_\_\_\_\_

DATE OF PURCHASE/SALE: \_\_\_\_\_

DATE LEASE COMMENCED/SURRENDERED: \_\_\_\_\_

NAME AND ADDRESS OF SOLICITOR:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAME AND ADDRESS OF LANDLORD:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

IF YOU ARE AN INCOMING OCCUPIER, PLEASE SELECT WHICH METHOD OF PAYMENT YOU PREFER:

MONTHLY BY CASH/CHEQUE:

ANNUALLY BY CASH/CHEQUE:

MONTHLY BY DIRECT DEBIT:

HALF YEARLY BY CASH/CHEQUE:

PLEASE STATE YOUR PREVIOUS/FUTURE ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DATE OF VACATION/OCCUPATION: \_\_\_\_\_

SIGNED : \_\_\_\_\_

DATE : \_\_\_\_\_