

Greenlands and Woodrow Neighbourhood Board

Minutes, Decisions Taken and Action Points

Date:	Tuesday, 22 September 2026
Time:	18:03 – 20:09
Venue:	Greenlands Business Centre
Attendees:	Pete Martin – Chair of the Neighbourhood Board Rich Field Zhane Campbell Chris Bloore MP – via Teams Cllr Jane Spilsbury Cllr Nikki Lloyd Chris Roberts Elaine Whitfield Rachael Compton-Wylie Emma Hatton Roseanne Walton
Apologies:	Kelly Whitehouse
Other attendees:	Georgina Harris, Economic Growth Manager – Business and Skills, Redditch Borough Council Beatrice Liese, MHCLG Jas Dolphin, MHCLG via Teams Lauren Gee, Genecon Rufus Mitchell, Genecon Georgina Hutton, Pride in Place Officer – Redditch Borough Council Donna, Community Peer Researcher Kerry, Community Peer Researcher

MINUTES	
1.	<u>Welcome and introductions</u> The chair welcomed the board.
2.	<u>Minutes of last meeting</u> Minutes of last meeting were approved.

3.	<u>Declaration of Interests</u> None were declared.
4.	<u>Genecon presentation regarding community engagement</u> Genecon presented their findings from their community engagement work undertaken. Their report has been circulated to the board and they will produce a front facing document. Beatrice mentioned that the vision and plan can be submitted after 30 November however, plans received will be dealt with in order of receipt and there may be a delay to receiving funding. Kerry and Donna shared their experiences as a community peer researcher. Meeting paused for a short break and resumed at 19:08pm
5.	<u>Next steps for the development of the 4-year neighbourhood plan and 10-year vision</u> Plan to procure a company to help with the drafting on the plan and vision. Chair suggested fortnightly working groups to form the plan and vision and all board members will be welcome to attend these groups.
6.	<u>Governance Arrangements</u> Georgina Harris provided an update regarding the Terms of Reference – Redditch Borough Council’s legal department have reviewed these and have a couple of minor amendments. The ToR will be circulated to the Board next week for consideration at the next board meeting.
7.	<u>Meet the Board event</u> Event planned on 24 October at St John’s Church, 11am – 1pm. Good opportunity to continue with the community engagement.
8.	<u>Budget report</u> Georgina Harris presented the budget report to the Board (attached).
9.	<u>AOB</u> Discussion took place regarding potential projects leading from the community engagement. Site meeting on 13 October for those who are able to attend. Beatrice informed the Board that Chante is going to be the programme lead from MHCLG. Pete asked Emma to visit a new education provision within the boundary. Pete asked RBC as accountable body, to start designing a small grant programme including KPI’s for the larger sums. Chris Roberts offered to lead on this.

DATE OF NEXT MEETING

18:00 on Tuesday, 20 October 2026.

DECISIONS TAKEN	
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1.	Proposal to agree minutes of last meeting (2/9/26): Proposer – Jane Spilsbury Seconder – Rich Field In favour – 11, against – 0, abstentions – 0.
2.	Proposal to accept the findings following the community engagement report: Proposer – Jane Spilsbury Seconder – Chris Roberts In favour – 11, against – 0, abstentions – 0
3.	Proposal to procure support in drafting the 4-year plan and 10-year vision: Proposer – Emma Hatton Seconder – Jane Spilsbury In favour – 11, against – 0, abstentions – 0
4.	Proposal to accept the Code of Conduct: Proposer – Chris Roberts Seconder – Elaine Whitfield In favour – 11, against – 0, abstentions – 0

ACTION POINTS	
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1.	Provide a headshot of yourselves to be used on the website
2.	Biographies of all board members will be circulated for approval for use on the website.
3.	RBC to help with purchasing of supplies for the Meet the Board event eg lanyards for Board members, arts and crafts for activities, refreshments.