**Redditch Town Deal Board**

**30th January 2020**

**MINUTES**

**PRESENT:**

Lyndsey Berry NWEDR

Ostap Paparega NWEDR

Kevin Dicks RBC

Cllr Matt Dormer RBC

Rachel McLean MP

Sarah Lee Redditch Boxing Academy

Simon Hyde Faun Zoller

David Mitchell Mettis Aerospace

Leigh Walton Redditch Community Forum

Luke Willets Worcs LEP

Tim Martin WMCA

Duncan Berry YMCA

Penny Unwin WCC

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| 2. | **Apologies**  Robert Franks – West Midlands 5g Company  Simon Geraghty – Worcs County Council  Katie Trout - GBSLEP |  |
| 3. | **Appointment of Chair**  Cllr Dormer nominated by Rachel Mclean and seconded by Simon Hyde – all in favour  Cllr Dormer nominated Leigh Walton as vice chair – all in favour |  |
| 4. | **Board Terms of Reference**  Document sent out via email - any amendments please email Lyndsey Berry by 5pm 21st Feb 2020, they will then be formally adopted at the next meeting. | All |
| 5. | **Overview of Towns Fund (see presentation and Govt Prospectus attached)**  Ostap provided an overview of the Towns Fund, potential monies that could be secured and process. He explained the Government have given a boundary of where the monies can be spent in Redditch and officers had not challenged this when submitting the Readiness Checklist in Dec 19– Board agreed this was acceptable.  Skills discussion took place around the following;   * What skills is Redditch known for? * What skills are lacking in young people? * Key links between businesses and schools need to be improved but work is taking place around this at present through the Redditch Business Leaders Group * What is the skill deficit now and where will businesses be in 10 years time?   With the revenue funding received could this be used to fund a commission on skills?  Luke Willets advised as part of the work for the Local Industrial Strategy there is an evidence base around skills that can be provided. Key message that this needs to be focused on as part of the investment plan. | LW |
| 6. | **Redditch Prospectus**   1. Outline of the four quarters   See attached presentation, queries or questions on these plans please contact Lyndsey Berry direct.   1. Project interventions – the board agreed the four quarters as interventions. 2. Community engagement   This will be a key element of the Town Fund process and the board will agree an engagement plan. Question asked of WMCA – could their in house team who have experience of this help. Tim Martin agreed this and will liaise with officers at WMCA . Circulate a skeleton plan, evidence, priorities and key interventions via email | TM/OP/LB |
| 7. | **Town Investment Plan update**  This will need to be submitted by the Summer of 2020 however we are awaiting further guidance from central government. |  |
| 8. | **AOB**  Further to the discussion around skills invite HoW College to sit on the board. | LB |
| 9. | **Date of next meeting**  Meetings to be held at the end of each month, calendar invites will be sent out via email. | LB |