Contact us

Email: tenancy.management@bromsgroveandredditch.gov.uk

Telephone: 01527 534097

Fax: 01527 514189

Post: Housing Services,
Tenancy Team,
Town Hall,
Walter Stranz Square,
Redditch. B98 8AH.

Further information leaflets:

If you would like any of our leaflets they are available online at www.redditchbc.gov.uk
You can also ask for copies at any Customer Service Centre.

Copies of Council publications can be made available in large print, Braille and audio cd or if you would like help with translation into another language please call (01527) 881651.

This leaflet gives guidance and information regarding the Disabled Parking Bay Scheme for residents of Redditch Borough Council.
What is the scheme?

The scheme is designed to enable Blue Badge holders acquire a car parking space for their vehicles close to their homes.

What is a Disabled Parking Bay?

Disabled bays provided under this scheme are advisory only and have no legal standing. Although able-bodied drivers are encouraged not to park within a disabled parking bay, anyone can use them. Redditch Borough Council is therefore unable to provide any form of enforcement to secure the use of a parking bay.

How do I get a Disabled Parking Bay?

In order to assess the many requests for a Disabled Parking Bay the Council applies the following criteria.

- the applicant must be a “Blue Badge holder” and reside at the address where the bay is required.
- either the applicant or a carer, (who must reside at the same address as the applicant), must demonstrate regular and frequent use of the vehicle.

Please complete the attached Disabled Parking Bay Application Form; you will also need to attach a copy of your Vehicle Registration Document and your Blue Badge Certificate displaying your photo identification before your application can be processed.

What happens if my application is approved?

When your application has been approved, we will let you know. There is a high demand for disabled parking bays and the work involved with processing applications, means it will take a minimum of 12 weeks to process an application and install a bay. In addition, we will not be able to give you a definite timescale for the installation to be carried out; this will depend on the workload of the contractors and the weather conditions.

What happens if my application is unsuccessful?

Should your application be unsuccessful, we will write and let you know the reasons why. It could be because of local planning or traffic consideration or the fact that Redditch Borough Council cannot provide a disabled parking bay on the public highway.

Things to remember

- ensure that you meet all of the criteria before you apply for a disabled parking bay
- parking bays provided under this scheme are advisory only and cannot be enforced
- sometimes the Council will not be able to provide a parking bay even if you meet the criteria.
- disabled bays cannot be installed for visiting friends, family or care providers.
Applying for a Disabled Car Parking Space

Details of blue badge holder

Name: ...........................................................................................................
Telephone Number: ...................................................................................
Address of Property: ........................................................................................ Postcode: ..........................................................

Details of blue badge

You must attach a copy of your blue badge certificate, displaying your photo identification before your application can be processed.

Car Registration Number: ..............................................................................

Please explain why you are applying for a disabled parking bay:
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Does the above address have any off-street parking facilities. e.g, garage, driveway, etc.  Yes □ No □

If yes please describe them: ..............................................................................
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Driver and vehicle details

Applications will only be considered if the vehicle you travel in is permanently registered at your home address.

Are you the driver of the vehicle?  Yes □ No □

If you are not the driver, the driver must be your recognized carer and must reside full time at the same address as you.

To confirm you meet the above criteria please provide a copy of your vehicle Registration Document (V5C).

How often is the vehicle used: ..............................................................................
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Where is the vehicle normally kept when not in use?.................................
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If you have moved to this address recently and had a disabled parking bay at your previous address, please provide your previous address details below:
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In order to confirm that your application meets the criteria a site visit will normally be carried out. We do not make personal calls, so there will be no inconvenience to you.

Please return the completed form to the address on the front of this form; alternatively call into any Customer Service Centre, who will be happy to photocopy your documents.
Declaration (please tick).

☐ I confirm that I have read and understood the conditions on the information leaflet

☐ I have enclosed a copy of my Blue Badge Certificate

☐ I have enclosed a copy of my Vehicle Registration Certificate

☐ I understand that the provision of false or misleading information will delay the processing of this application and may lead to the application being refused

☐ I will arrange for Redditch Borough Council to be informed should the bay no longer be required

☐ In the event of my moving home, I will inform Redditch Borough Council.

Signed:........................................... Date:....................................

Please print name: ...........................................................................

If you are completing this form on behalf of the Blue Badge holder, please provide your name and address and relationship to the Blue Badge holder:  

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For official use only:

Comments from Tenancy Management